**Research Administration Network Agenda**

**SUB Acoma A&B**

**October 13, 2015**

**9:00am to 10:00am**

1. OSP items

* Ana Andzic Tomlinson – Research Administration & Compliance Consultant
* Updates Grading scale with new Proposal submission deadline. Note that releasing proposal is imperative to the process.
* Activity Codes to use in Cayuse-see handout
* Industry rate F&A rate of 51% for federal flow through should be applied.  DOD flow through remains consistent at 54%.

1. Post award items

* Report Caster Demo
* The order of notifications when a PI transfers sponsored funding between institutions

1. IRB Update
2. Reminders/Notices

* Customer Service Survey is available with each proposal submitted
* Memo’s from Doug Nelson from Fiscal Agents notices were sent via the RAN- please share these with your faculty and your departments.
* When a Cayuse Record is needed
* Award Budget Sheet not necessary at time of proposal – Please use Budget Template on osp.unm.edu
* Branch Campus training to be held October 28, 2015.
* Export Control Brown Bag – October 29, 2015

1. Upcoming meeting
   1. November 10th